

The  
Stephen David Ross  
University  
and  
Community  
Projects Fund

## ROSS FUND APPLICATION NARRATIVE

### INSTRUCTIONS:

*Please type or print clearly. Use 3/4-inch margins and 12-pt. type, single spaced. **DO NOT** change the spacing between sections or other file attributes. **DO NOT MAKE ANY CHANGES TO THE FORM.***

## PROJECT NAME:

### 1. PROJECT GOAL(S) IDENTIFICATION

◆ Describe the **goal(s)** and/or **need(s)** to be met by the project.

◆ Identify **target population(s)** to be served by the project.

### 2. PROJECT OUTCOME(S) AND OBJECTIVE(S)

◆ Detail the **measurable outcome(s)** or **objective(s)** the project hopes to achieve based on the goal(s) stated in section 1.

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### 3. STRATEGIES/TIMELINE

◆ Outline selected **strategies** and/or **action steps** that you will take to achieve the **project outcome(s) and objective(s)** listed in section 2. Provide at least one strategy or action for each outcome and/or objective.

◆ Describe the **timeline** for the project.

◆ Outline the **plan for the continuation** of this project, including future funding sources.

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### 4. EVALUATION OF OUTCOME(S)

◆ Explain how **project outcome(s)** will be **monitored**, e.g. data/information collection on the progress of this project.

◆ Describe the **assessment process** for the project — how will you **evaluate outcomes/ findings**: effectiveness of project, “lessons learned,” etc.

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### 5. UNIVERSITY AND COMMUNITY PARTNERSHIP

◆ *Detail the **degree of collaboration and cooperation** between the community organization and University unit in areas such as financial resources, decision-making policies, information or other resources.*

### 6. ADDITIONAL INFORMATION — OPTIONAL

◆ *This section may be used to provide information not covered in sections 1-5.*